

## **Resume Cover Letter for Internship Word Free Download**

**Andrew Gary**

456 E Red Bridge Rd,  
Kansas City, MO 64131  
(123) 456-7890  
Andrew.gary@gmail.com

August 08, 2022

**Mr. George Walton**

**US EPA Community Intern Program**

3011 E 51st St,  
Kansas City, MO 64112

Dear Mr. Martinez:

I am interested in applying for the US EPA Community Intern Program listed online with [www.eco.org](http://www.eco.org). I believe that I would be an asset to your program, contributing both knowledge and experience to your environmental justice outreach projects. This internship would also provide me with an ideal opportunity to build on my current communication skills and prepare for a career in environmental law.

In environmental field studies, I have conducted outdoor labs to assess water quality and various EPA pollution standards. Last summer I worked as Conservation Assistant at Clumber National Park. Under the supervision of the Head Conservationist, I collected data and conducted surveys, mapped natural habitats, and performed other activities related to the conservation of wildlife. My supervisor also gave me the opportunity to help present sustainable forest study data to the state legislature. We condensed hundreds of reports into a single, easy-to-understand PowerPoint that detailed efforts to protect endangered species, specifically through minimizing the negative effects of current logging practices. I hope to complement my previous experience with an internship that will allow me to utilize my knowledge of research to positively affect legislation about conservation issues.

Enclosed is my resume which specifically outlines my education and practical experience. I appreciate your time and consideration of my candidacy for the Scientific Research Summer Internship Program. Please do not hesitate to contact me at (123) 456-7890. I look forward to speaking with you.

Sincerely

**Andrew Gary**

Your Signature