

Nursing & Healthcare Student Applications for Part-Time & Summer Jobs Cover Letter & Resume

August 08, 2022

Nancy Clay

456 E Red Bridge Rd,
Kansas City, MO 64131

Ms. Sara Wilson

Health Services Manager

Westview Health District

3011 E 51st St,
Kansas City, MO 64112

Subject: Application for registered practical nurse position.

Dear Ms. Sara,

Attached is my resume in application for a summer position as a Resident Support Worker (#33330275) in the Support Services Department at the Sun Valley Care Home in Willow Creek, as advertised on the University of Regina Job Board. I am very interested in this position as an excellent opportunity for me to _____.

Currently I am a second-year student pursuing a Bachelor of Science in Nursing (BScN) through the Saskatchewan Collaborative Bachelor of Science in Nursing Program (SCBScN), University of Regina in affiliation with Saskatchewan Polytechnic. As required for this program and the position, I have completed courses in Standard and Emergency First Aid; AED/CPR Healthcare Provider (HCP); WHIMIS; and Transferring, Lifting and Repositioning (TLR).

Through my academic and work experience, I have been developing skills related to providing holistic, resident-directed care to adults in long-term care. As a nursing student, for example, I _____. This included providing companionship during convalescence, assisting with personal care (e.g., hygiene, dressing, bathing), and performing routine duties such as _____. My related work experience includes positions as a _____ and _____ (volunteer), where I had opportunity to develop skills in _____, and assisting with planning and facilitating programs for seniors (e.g., "Sunrise Exercise").

As an employee and developing healthcare professional, I seek to demonstrate respect, dignity and understanding in my interactions with all individuals. I value maintaining standards of confidentiality and privacy, _____ and _____. Given my background and career goals, I am confident that I can successfully fulfill the requirements of this position.

Thank you for consideration of my application. To further discuss my suitability in an interview, please contact me at 306-741-3532.

Sincerely

Nancy Clay