

## **Experienced Elementary Teacher Cover Letter Example**

**Andrew Gary**

918 Fairview Ave, Manassas, VA 20110  
andrew.gary@email.com  
(202) 345-6789

August 08, 2022

**Dr. George Lee**

Superintendent  
ABC Public Schools

456 E Red Bridge Rd, Kansas City, MO 64131

Dear Dr. Lee:

Ever since I started teaching at the elementary school level, I have been passionate in my commitment to three things: maximizing individual student performance, inspiring students' interest in technology and instilling a sense of self-worth among all students. I have dedicated my career to each of these pursuits, as my enclosed resume will attest.

That's why I was excited to see the advertisement on Monster for an elementary teacher in your district. ABC Public Schools has earned a positive reputation for celebrating diversity, achieving academic excellence and using technology as a learning tool. It would be an honor to teach your students and serve a district that maintains high educational standards and provides students with opportunities for personal growth.

My qualifications include 12 years of elementary teaching experience, MEd and BS degrees in elementary education, and a current senior professional educator (middle childhood) license in the state of Ohio.

In my most recent position as elementary educator for DEF Public School District, I developed and taught 4th and 5th grade curricula. For more than 10 years, I provided effective classroom management, creative lesson plans, detailed student evaluations and highly praised instructional delivery. As an enthusiastic volunteer, I founded and grew the school's after-school technology club, an innovative program that covered diverse technology areas -- from Internet security best practices to PowerPoint tutorials. The program became so popular that it was the school's only after-school program that was consistently filled to capacity.

Although I enjoyed my tenure at DEF Public School District, my position was eliminated last May following a round of layoffs. I am eager to resume my teaching career and would be delighted to interview for this opportunity. Please feel free to contact me at (202) 345-6789 or email [andrew.gary@email.com](mailto:andrew.gary@email.com) to set up a meeting.

Thank you for your interest and consideration. I look forward to hearing from you soon.

Sincerely,  
**Andrew Gary**

Enclosures: Resume, three reference letters, proof of licensure and college transcripts