

Customer Service Finance Cover Letter

Your Contact Information

Andrew Gary

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(123) 456-7890
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Employer Contact Information

Mr. George Walton

3011 E 51st St,
Kansas City, MO 64112

Date: August 09, 2022

Dear Ms. George,

I am writing this letter to apply for the position of Financial Customer Service Representative with your organization and I have attached my resume for further review. My background is financial and I would be bringing a positive attitude to every job and every day, which will definitely make me an asset in Deloitte.

I offer you my background summary, which you can find in detail with my resume as well:

- More than six years of experience in working as a financial representative and I know that my impressive personality will make every client and customer feel welcome
- My well-honed customer service skills and good communication abilities offer good assistance with smile
- I am aware of the fact that every transaction needs a great detail to attention for making sure that the company and customer's account are well balanced

Every organization will require a fully functional team to become a huge success. This is the reason I am sure that I will be a valued member in your team at Deloitte.

A further detailed discussion will reveal many skills that I will be bringing with me to this organization. You can contact me at (123) 456-7890 or e-mail me at Andrew.gary@gmail.com to discuss more about this job opening.

Sincerely

Andrew Gary

Your Signature