

Credit Information Cover Letter

Dear George Walton,

Good Day!

We are happy that you have a commercial enterprise interest in our organization and we always endeavour to serve our clients to the best of our abilities and capabilities. You have been one of our priceless clients all these years. We are seeking a credit request form from our clients so that we can offer them our goods at contending and level-headed prices.

We have enclosed a credit application letter with this document. Please sign the authorization letter below regarding the credit information and accomplish the enclosed form. Submit it to us with your latest financial statement collectively with any other applicable credit details. Please fill and comply with everything at the soonest possible time and send it to us.

Rest assured that the information you provide will be held in the strictest confidence and security. We look forward to a long and prosperous relationship with your company. Should you have any concerns and questions, please do not hesitate to contact me.

Regards,
Andrew Gary